



AIR FORCE SERVICES SOCIETY (AFSS) College Scholarship Book Program 2010

PROGRAM DESCRIPTION

Air Force Services Society Scholarship Program is an integral part of the Quality of Life offered to Air Force Services Society members worldwide and their families. It is the intent of the program that a college book scholarship award be funded through contributions, membership fees and sales of organizational items. Applicants must be members in good standing with the AFSS or a dependent thereof. Sponsors of applicants who win must have a minimum of two years paid in advance dues prior to scholarships being awarded. Three scholarships may be awarded to applicants from the following seven categories: Air Force Active Duty Military, Retired Military, Active Duty Civilian, Retired Civilian, Reserve, Air National Guard and one family member (dependent child under 23 years of age or spouse). The adult sponsor must be an AFSS member; the family member does not require membership. This program became effective with the 2008 Fall Semester/Quarter and was updated for the 2010 school year. The availability of funds within the organizational budget shall be prerequisite for the number of scholarships offered. When and if such a time that funds are not available, an announcement will be made via the AFSS Website link “Scholarship Info” by the AFSS Webmaster after being informed by the AFSS President who shall be informed by the AFSS Treasurer of such a situation existing.

CONDITIONS OF ELIGIBILITY

A member must be in good standing. This means dues are paid and up-to-date. A member, or sponsor whose dependent wins, shall be required to pay a minimum of two additional years dues after selection as an award winner. This requirement is considered fulfilled for members who have paid for Lifetime memberships. Before presentation of the College Book Scholarship Program awards, the applicable two years dues must be paid. This can be done by sending a personal check to our AFSS Treasurer or by using PayPal on our AFSS Website link “Join AFSS”.

Unmarried children (under the age of 23) whose sponsor is Air Force active duty military, retired military, active duty or retired civilian personnel, AF Reserve or ANG may apply for the College Scholarship Book Program. Winners of a previous AFSS Scholarship Book Program award shall not be eligible for future scholarship awards. Members of the AFSS Executive Board and or their family members cannot compete in the program; as this could be considered a conflict of interest.

Eligible applicants must be enrolled, or accepted for enrollment for the current fall period, and during the same time period of each following year for all new applicants. They must

be enrolled, or planning to enroll, in an undergraduate program of studies leading to an Associate or Bachelor's Degree at an accredited college or university. They must have a minimum cumulative grade point average of 3.0 (on a 4.0 basis). Furthermore, scholarships may be awarded to those eligible pursuing associate degrees as their final degree relating to an AF Force Support career field. This includes manpower, personnel, food service, lodging personnel, childcare workers, fitness center trainers or other services programs that require documented certification; college or university programs which lead to a degree.

Applicants who receive an appointment to one of the US Military Academies (or affiliated preparatory schools) or are awarded a full scholarship at any accredited US post-secondary institution or higher education are NOT eligible.

Awards cannot be deferred for future use. The awards shall only be used for educational book expenses incurred during the current Academic Year.

AMOUNT OF AWARD

The AFSS Treasurer shall provide the individual category winners each a check for \$500.00 after official announcements have been made by the AFSS President and published on the AFSS Website. Award recipients shall mail documentation, copies of Receipts of Purchase for the required books purchased from an educational bookstore/source identifying the book materials to the AFSS Treasurer. Books exceeding \$500.00 shall be at the expense of the individual concerned. The AFSS Treasurer shall inform the AFSS President by email of the individual transactions provided by the winners for the AFSS Treasurer's files.

Awards are made without regard to race, creed, color, sex, religious belief, national origin, or rank. This is an Air Force Services Society organizational program and applies to no other military branch, i.e., Navy, Marine Corp, Army, or the Coast Guard.

AWARD SELECTION

This program is independently administered by AFSS, a non-profit organization. The Executive Board members will appoint a minimum of five AFSS Members in good standing within the organization to evaluate the applications provided and considered complete and eligible. The Scholarship Committee shall review scholarship applications and evaluate said applications making sure they meet the criteria set forth in the requirements package. Upon their final review, the committee members shall make their recommendations and provide all applications reviewed to the AFSS President who shall review them and provide his and their recommendations to the other AFSS Executive Board Officers and Committee Members no later than 30 July 2010.

In the event there is a tie vote, the AFSS Vice President (Scholarship Committee Chairperson) will cast the deciding vote from within the seven categories. Selections shall be completed by 15 July 2010. The final decision on the scholarship winners shall be the decisions of the AFSS Executive Officers and Committee Members and based upon the reports provided. The three (3) winners will be announced no later than 15 August 2010

via the AFSS Website and by personal email to the winners from the AFSS President. The AFSS Treasurer shall send a check in the amount of \$500 to each respective winner no later than 15 September 2010. This shall be the practice used each subsequent year hereafter.

PROCEDURES FOR THE 2010 SCHOLARSHIP APPLICATION

Authorized members in good standing and desiring to participate in the AFSS College Scholarship Book Program shall meet the following requirements in order to participate in the eight individual scholarships categories. Complete AFSS Form 2008 and fill in all required information – See attached AFSS Form 2008 and Instructions.

Write an Essay that addresses your specific views on the following and in addition, how you believe leadership, mentoring and team work affects the overall results:

- What one thing would you do to make the world a better place?
- What basic thing would you change if you could to make the world a better place for others?
- With all of today’s challenges and pressures how do you see your degree and educational goals making your life better or more meaningful to others?
- How will your individual education change or improve your life?
- What are your life goals after completing your education?
- What one thing has prevented you to this point from succeeding with your educational goals?

Participant essays are to be typed in Times New Roman, 12 pitch or Arial 10 pitch, double-spaced, and shall be a minimum of 1000 and no more than 1500 words. You will also need a cover sheet with your personal information, name, rank or status as applicable, home address, email address, and telephone number including area code. Please print your name and sign your cover sheet.

***The AFSS Executive Board will specify different essay topics each year. Specifics for each year’s scholarships will be available on the AFSS Website for members in good standing. This portion of the AFSS Website Link will be titled “Scholarships Info” and shall be indicated on the website home page link providing AFSS members all details for the program competition.

In addition the link “Scholarship Info” may provide material for members and authorized applicant’s educational data helpful to students seeking higher education and specific updates concerning the AFSS program.

Applicants should review the rules and must meet all AFSS requirements specified for the three scholarship awards. All applications shall be submitted to the AFSS President no later than 1 July 2010 via email or by regular mail no later than 5 July 2010. There will be no extensions. The AFSS President’s address data is available under the “Board Members” link.

Members of the AFSS Executive Board will recommend a minimum of five members in good standing to evaluate the submissions from participants for the three scholarships no later than 1 March each year. The AFSS Vice President will chair the Scholarship Selection Committee. These five appointed committee evaluators must be willing to accept their responsibility to review all three category applications and send their recommendations in writing back to the AFSS President for final evaluation and selection no later than 15 July 2010. The AFSS President will send all recommendations and applications to the Executive Board for their review and final evaluation no later than 30 July 2010.

Three (3) scholarship winners will be selected by secret vote by six of the AFSS Executive Board Officers/Committee Members excluding the Vice President. The VP shall hold all votes and if required will cast the deciding vote if there are ties in any of the three awards.

Selection will be finalized by 30 July 2010. Winners will be announced via the AFSS Website and by personal email to the winners by the AFSS President no later than 15 August 2010 of their selection.

The AFSS VP shall ensure all completed evaluated applications and attachments received from the AFSS President are sent to the AFSS Treasurer for maintaining of official AFSS financial accounting documentation. These documents may be required for State and Federal IRS Tax Purposes for whatever minimum period applicable.

The AFSS Treasurer shall provide the category winners their individual checks in the amount of \$500.00 after the official announcements have been published and membership payment has been validated. This shall be done no later than 15 September 2010. This will give ample time for the winners to procure their books before class start dates of the Fall Semester/Quarter. Winners SSAN are required to be provided to the Treasurer before the checks are issued. The SSAN will be protected by the Treasurer and is only used for accountability and tax purposes.

Updates of any necessary criteria relating to this program may be updated after coordination with the AFSS Executive Board Members and approval of the President.

“Signed”

**LOUIS W. PROPER, JR., Lt Colonel, USAF, Retired
President, AFSS**